



# University of Southern California

## Student-Athlete Academic Services

In Pursuit of Academic Excellence \* Personal Development \* Community Service \* Career Development

### HOW TO REGISTER FOR CLASSES

#### FOR STUDENTS WITH A DECLARED MAJOR:

##### **STEP #1: Meet with your Major Advisor**

- If you have declared your ***Major***, you must meet with your major advisor. For some majors, a registration hold has been placed on your record, which will prevent you from registering for your classes unless you meet with your major advisor. ***Please make sure to bring your STARS Report and come prepared with a list of possible courses.***

##### **STEP #2: Meet with your SAAS Academic Counselor**

- ***Please come prepared with your anticipated schedule based on your meeting with your major advisor.***
- An appointment sign up sheet is located outside of your counselor's office.

##### **STEP #3: Register for Classes**

- Web Registration – [www.usc.edu/webregistration](http://www.usc.edu/webregistration)
- Your schedule is not finalized until you click on **“Commit Changes” within the Web Registration Schedule Builder.** Each student is assigned a registration window, and you are only allowed to commit your changes anytime after your registration window is open.

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#### FOR UNDECIDED STUDENTS:

##### **STEP #1: Meet with your SAAS Academic Counselor**

- ***Please make sure to bring your STARS Report and come prepared with a list of possible courses.***
- An appointment sign up sheet is located outside of your counselor's office.

##### **STEP #2: Meet with a LAS Advisor**

- If ***Undecided***, you must meet with a LAS advisor in order for your registration hold to be lifted. You will **NOT** be able to register if you do not meet with a LAS advisor. ***Please make sure to bring your anticipated schedule which you have already built in the Web Registration Schedule Builder (CAS Rm. 120: 740-2534).***

##### **STEP #3: Register for Classes**

- Web Registration – [www.usc.edu/webregistration](http://www.usc.edu/webregistration)
- Your schedule is not finalized until you click on **“Commit Changes” within the Web Registration Schedule Builder.** Each student is assigned a registration window, and you are only allowed to commit your changes anytime after your registration window is open.